



## **BARDSEY CUM RIGTON PARISH COUNCIL**

### **Minutes of the Parish Meeting held on Wednesday 19<sup>th</sup> June 2024 at 7pm in the Village Hall.**

Commenced: 7.00 pm

Concluded: 9.00 pm

**Present:** Cllrs Stentiford, Denby, Flockton, Hoyland, Jackson, Osborne, Tatman, Ward

**Clerk:** Mrs VA Forbes

#### **2425/1 Introduction from the Chairman**

Cllr Stentiford welcomed all to the meeting.

#### **2425/20 Public Participation**

There were 12 members of the public present. 11 members of the public came to discuss the crossing on the A58 and 1 member of the public came to discuss the grass cutting on Woodacre Lane.

Cllr Hoyland confirmed that Bardsey Parish Council are 100% behind the crossing. It is only very recently that the parish council has been informed about wide loads requiring a minimum width across the road which the preferred location does not meet. The suggestion from Leeds City Council is to move the crossing to Grange Close.

Cllrs Hoyland and Osborne attended a meeting with LCC Highways the previous Friday (14<sup>th</sup> June 2024). A disposition was made about the need for a crossing on safety grounds. Any proposed crossing would be resourced by LCC, BPC and the Ward Councillors. There has been no feedback regarding costs although the sum of £60k has been suggested for a pelican crossing. Cllr Osborne suggested the members of the public raised their profile with LCC. LCC report that the crossing does not meet national criteria for a crossing. SID data reports the 85% percentile has an average speed of 35 mph. There was also discussion that a pelican crossing might not be the right solution for all, especially where pedestrians need more time to cross. There has also been an objection due to the lighting in a dark village. It was resolved to lobby Cllr M Robinson for action.

The subject of grass cutting on Woodacre Lane was raised by a member of the public. The member of the public reported that the cutting had extended beyond the 1m. It was resolved to add this item to the agenda for the next BPC meeting.

#### **2425/21 To receive any apologies and approve reasons for absence**

Apologies were received by Cllr Bosomworth and reasons were approved.

#### **2425/22 Declaration of Interests**

##### **a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests**

None declared.

##### **b) To receive, consider and decide upon any applications for dispensation**

None received.

#### **2425/23 To confirm the minutes of the full council meeting held on 15<sup>th</sup> May 2024 as a true and accurate record.**

**Resolved** to approve the minutes of the meeting held on 15<sup>th</sup> May 2024 as a true and accurate record.

#### **2425/24 Financial matters**

##### **a) To receive and note bank account balances at 14<sup>th</sup> June 2024**

Community Account: £76,904.92

Business Premium ME 1: £18,281.03

**The bank account balances were received and statements signed by Councillor Jackson.**

- b) To approve the Schedule of Payments for June 2024 (Appendix 1) **Approved.**
- c) To approve the bank reconciliation and budget comparison up to 14<sup>th</sup> June 2024 (Appendix 2) **Approved.**
- d) To receive an update on the review of the annual rent for the Sports Club and Bowling Club as per their lease agreement. (DD) **Cllr Stentiford to write to the Bowling Club Chairman to notify the increase.**

**2425/25 To receive an update on the following ongoing issues and decide further action where necessary:**

- a) Village meeting place (KO)  
The grant funding for work so far is being processed. The movement of the table tennis table is still not resolved. Cllr Osborne to request GGS Groundcare install block paving at the new site. It was agreed to wait for Cllr Bosomworth's return to explore other possibilities for the relocation of the table.
- b) SIDS (MB)  
The South Bound SID on the A58 is still faulty. The clerk to inform LCC again.
- c) Allotments (MB)  
The clerk has copies of the relevant draft documents
- d) Highways (BH)  
Cllr Hoyland submitted a report to the PC prior to the meeting which included the following:
  - LCC Highways meeting– frequently, to the concern of the Chair who wanted to move on, at times we monopolised the meeting although other attendees regularly added to our contribution. This was also reported under the public participation item 2425/20
  - A58 – Bardsey cum Rigton Village Sign – After the meeting closed tried to get an update from Cllr Robinson but he had no further information
  - Banking – Church Lane - Cornmill Ginnel – was advised residents had started to address the issues with unstable trees but this is not obvious
  - Crossing – Bank Top has about 5 street lights on each side and each direction
  - Verge creep – have been advised to contact Diane Otley, ENE locality team
  - 14 CONGREVE WAY – damaged pavement has not been addressed and will follow up further.
  - BLACKSMITHS FIELD – growth at the side of footpath has been cutback
  - OUTER TOWN AND PARISH COUNCIL MEETING (11 July) – Cllr Flockton has already said she will attend and as the main theme is Transport I anticipate joining her. I would like to raise the issue of how early the last bus from Wetherby is. This does not even allow cinema goers to see the end of a film. Also, it must affect businesses and the social life of visitors.
- e) Village Pond (MB)  
The moorhens are still active on site. It was noted that there has been hardcore placed on the right of way close to the pond.
- f) PACT Meeting (DD)  
A report from the recent PACT meeting was circulated.
- g) Road crossing on A58 near Mill Lane (BH)  
This was discussed under item 2425/20
- h) Telephone Kiosk (MW)  
Councillor Flockton confirmed she is waiting for an estimate.

**2425/26 To receive an update on the following standing agenda items and agree any necessary action:**

- a) Park Field (MW)  
Waiting for two quotes for essential tree works. Steps beside the bins still require improvement work.
- b) Playground (MW)  
Nothing to report.
- c) Sports Club (MB) – including an update on BPC bins.  
Cllr Bosomworth sent an update to the meeting. The update included potential costs to share the bins on site between the Sports Club and BPC. This would also include having a recycle bin for glass and recyclable waste and both parties sharing the cost. This requires agreement between the Sports Club Management Committee and BPC.
- d) Bardsey Field (JJ)  
Clearing the track still continues. Items such as old troughs and a chassis have been removed.
- e) Local Care Partnership Development (MB)

Correspondence is being emailed direct to BPC and forwarded to councillors. Cllr Bosomworth will continue to report from meetings he is able to attend.

- f) Bardsey cum Rigton Neighbourhood Plan (ES,DD,LF,MB)  
Nothing to report.

#### **2425/27 Planning matters**

- a) To consider and decide upon the following applications:

<b>Application Reference</b>	<b>Address</b>	<b>Proposal</b>
24/01699/FU/NE	3 Congreve Way	Retrospective application for new boundary wall with metal railings and gate to front, the installation of two air conditioning units to side and raised patio to rear <b>Object.</b>

- b) To note decisions made by LCC:

- i. Approvals  
24/01986 – Wood View House, Keswick Ct.
- ii. Refusals  
24/02269 – 11 Congreve Way
- iii. Appeals
- iv. Enforcements

#### **2425/028 To review/adopt the following policies and procedures:**

- a) Financial Orders  
It was resolved to circulate the updated NALC Financial Regulations for review before the next meeting.
- b) Risk Assessment  
It was resolved to seek advice from the YLCA about risk assessing the trees in Willan's Wood which border the public highway.
- c) Biodiversity Policy  
The updated Biodiversity Policy was approved and will be uploaded to the website.

#### **2425/029 To consider correspondence received and agree any necessary action**

- a) A quote was received from East Keswick Parish Council for maintenance work on the bridge at the end of Blacksmith's Field. It was resolved for Cllr Tatman to inspect the bridge and report back at the next meeting.

#### **2425/030 To receive an update from Parish Councillors**

#### **2425/031 To notify the clerk of matters for inclusion on the agenda of the next meeting**

- a) Cllr Jackson requested that grass cutting across the village is added to the agenda for the next meeting.

#### **2425/032 To confirm the date of the next Parish Council Meeting on 17th July 2024 at 7.00 pm in Bardsey Village Hall.**

The date and time of the next meeting was confirmed as 17th July 2024 at 7.00 pm in Bardsey Village Hall.



## BARDSEY CUM RIGTON PARISH COUNCIL

### Appendix 1

### Schedule of Payments

June 2024

Below is a list of payments to be approved:

Payee	Details	Amount
BT	Broadband Village Hall	88.20
Zen	Broadband Village Hall	72.00
Biffa Waste Collection	Monthly Charge (DD)	81.00
Biffa Waste Collection	¼ Charge	226.04
GGs Groundcare	¼ Maintenance, Grass Cutting, Bin Emptying	2325.00
Playsound Services Ltd	Pavilion Shelter Balance	5612.10
Sutcliffe Play	2 Black Swing Seats	171.60
Deep Blue Digital	Website Hosting	270.00
V Forbes	Salary	TBC
HMRC	Tax and NI	TBC
NEST	Pension (DD)	TBC

### Appendix 2

### Financial Report

#### Bank Reconciliation

Prepared by: Victoria Forbes, Responsible Finance Officer

Date prepared: 17<sup>th</sup> June 2024

Balance as per bank statements at 14<sup>th</sup> June 2024

BANK STATEMENTS		
Community Account as at 14 <sup>th</sup> June 2024	£76,904.92	
Business Premium Account 10750816 as at 14 <sup>th</sup> June 2024	£18,281.03	
Total		£95,185.95
Closing balance as at 14 <sup>th</sup> June 2024		£95,185.95
CASH BOOK		
Opening balance as at 1st April 2024	£62,830.82	
Add receipts (Precept £42,400, Grants £753.00, Rent £300, unpresented cheque £10.00, Interest £68.11)	£43,531.11	
		£106,361.93
Payments to date	£11,175.98	
Cash book closing balance as at 14 <sup>th</sup> June 2024		£95,185.95

### Financial Update

The table below shows the Parish Councils expenditure to 14<sup>th</sup> June 2024 against the budget.

Budget Heading	2024-2025 Budget	2024 -2025 Current expenditure
Clerk Salary	12,500	2874.17
Clerks'/Cllrs' Expenses.	200	17.66
Gen. Admin.	300	36.00
Audit	550	180.00
Subscriptions/Membership	900	762.10
Playground	2000	100.00
Park Field	2000	457.50
Grants	5000	
Asset Maintenance	1000	54.00
Waste Collection	1600	196.08
IT	1000	
Flower tubs	220	
Insurance	1550	1496.75
Grass Cutting	1300	
Grounds Maintenance	5400	1350.00
Remedial work in village	2000	
Public Rights of Way project	3000	
WI FI	600	159.25
Village Meeting Place	5000	2518.25
Chair's Allowance	100	
Training	250	
Earmarked Reserves	13,500	
General Reserves	30,000	
<b>Total</b>		<b>£10,201.76</b>

Please note: The difference to the expenditure amount on the bank reconciliation is due to the VAT